

Medication Administration in School



Parent Responsibility:

The State of Michigan requires a parent/guardian signature AND a licensed health care provider signature on a Medication /Treatment Consent Form for all medications administered at school. This includes prescription and over-the-counter medications whether they are daily, as needed, or for emergency use. Any changes must be in writing from the prescriber.

Who is a licensed prescriber?

Physician (MD or DO)	Nurse Practitioner (NP)
Physician Assistant (PA)	Dentist (DDS)
Psychiatrist	

What about Self-carrying?

In order for a student to self-possess and self-administer any medication, these items must be completed:

1. Self-Administration Form signed by parent, provider and the student.
2. According to policy, the student is only allowed to carry one day's dose of medication. This excludes inhalers, EpiPens and diabetes medications.

Where do I get these forms?

Forms can be obtained from your student's school and are also available on the Forest Hills Public Schools website. Or click on this attached link: [Medication Form](#) OR [Self Administration Medication Form](#)

Care plans for medical conditions such as asthma, allergies, diabetes & seizures need to be filled out and signed by your healthcare provider.

A note about alternative medicine:

School staff members are not authorized to administer complementary or alternative remedies. This includes naturopathy, homeopathy, dietary supplements, essential oils, and herbal remedies. These substances are not regulated by the FDA, therefore the labeling, potency, and purity cannot be guaranteed. If you would like your student to use these items, please do so at home.



Dropping off Medication

All medications must be dropped off by a parent/legal guardian. Students are not permitted to drop off medications.

All medications must be received in their original pharmacy container with a current pharmacy label showing:

- student name
- medication
- dosage
- time(s) to be given

Non-prescription medication must also be in its original packaging. School staff will not administer unlabeled medication.

Medications must be picked up by a parent/legal guardian at the end of the year or they will be disposed of 1 week after school ends.

Questions?
Contact the District Nurses

Ann Lepech BSN, RN
alepech@fhps.net
616-256-1974

Sara Gruber BSN, RN
sgruber@fhps.net
616-256-1283